

JOSEPH BADGER MEADOWS
 7266 Hayes-Orangeville Rd., N.E. ~ Burghill, OH 44404
 (330) 772-3931

SUMMER CAMP APPLICANT REFERENCE LETTER

Boxed section to be completed by applicant:

Applicant's Name _____
 Position Applying for: _____
 I do _____ I do not _____ hereby release my right to read this completed reference form.
 Applicant's signature _____ Date _____
 Dear _____

In order to have a successful summer camping program, we need to hire a quality staff at Joseph Badger Meadows. The quality of the staff affects every aspect of the camping program including the enjoyment and safety of the campers. The applicant listed above has recommended that you could help provide us with information about his/her qualifications for work at Joseph Badger Meadows.

How long have you known the applicant? _____

In what capacity do you know the applicant? _____

How well do you know the applicant: ___very well ___rather well ___casually ___do not know this person

It is important to have an honest and objective evaluation; therefore we sincerely request that your answers to the questions below represent the true facts as you know them, even if they are unfavorable to the applicant. Your replies will be kept in strict confidence by this office. Please understand that we realize that no one is perfect and are only looking for those people who have strengths where we most need them. Please rate the applicant on the following points. Do not evaluate those items about which you feel uncertain or have not observed.

	<u>Unreliable</u>	<u>Average</u>	<u>Above Average</u>	<u>Superior</u>
Adaptability	_____	_____	_____	_____
Attitude of Cooperation	_____	_____	_____	_____
Character	_____	_____	_____	_____
Emotional Maturity	_____	_____	_____	_____
Health	_____	_____	_____	_____
Leadership	_____	_____	_____	_____
Patience	_____	_____	_____	_____
Self Confidence	_____	_____	_____	_____
Sense of Humor	_____	_____	_____	_____
Creativity	_____	_____	_____	_____
Integrity/Honesty	_____	_____	_____	_____
Willingness to follow rules	_____	_____	_____	_____
Christian Faith	_____	_____	_____	_____

If you would like to share additional information about the applicants strengths, or weaknesses, please use the **back of this letter**

Reference Signature _____ Date _____

Please print name here _____

If we may call you, please include your phone number _____

Please return this form as soon as possible to the above address, Attn: Karen Riley

Call us if you have questions. We appreciate your help as this reference letter is a prerequisite for employment.